

# **BALAJI AGRO OILS LIMITED**

## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS**

### **PREAMBLE**

Provisions of Regulation 25(7) of SEBI (Listing Obligations and Disclosure Requirements), 2015 and Schedule IV to the Companies Act, 2013 stipulates that the Company shall familiarize the Independent Directors with relevant information about the Company, nature of industry in which the Company is operating, their role, rights, duties and responsibilities in the Company, etc., through various programmes.

### **OVERVIEW OF FAMILIARIZATION PROCESS**

All the Independent Directors of our Company are well qualified, having vast experience in the industry in which the Company is operating. They have been well informed about their role, rights, duties and responsibilities in the Company. However, our Independent Directors are made aware of / updated with relevant information as under:

1. The Letters of Appointment issued to Independent Directors inter alia, sets out:
  - a. Code of Conduct,
  - b. Duties and responsibilities,
  - c. Professional Conduct, and
  - d. Role and Functions to be observed/ followed by them from time to time.
  
2. They are provided with necessary documents/brochures, reports and internal policies to enable them to familiarize with the Company's policies, procedures and practices.
  
3. Detailed presentations on performance of the Company and its business segments are made at the Board and Committee Meetings held from time to time.
  
4. Each Director has complete access to all the information relevant to the Company.